



Community Development Department

P.O. Box 128

60 North Main Street

Coalville, UT 84017

summitcountyutah.gov

CONDOMINIUM PLAT

CONDOMINIUM PLAT AMENDMENT

Snyderville Basin

Eastern Summit County

Please email this application form, along with the documents listed under "Submittal Requirements" to [planningapplications@summitcountyutah.gov](mailto:planningapplications@summitcountyutah.gov). You will be contacted for payment after your application has been received.

### Applicant Information

Name:	Phone:
Address:	
City:	State:
Email:	Zip:
Relationship to Owner: <input type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Architect <input type="checkbox"/> Other:	

### Property Owner Information

Name:	Phone:
Address:	
City:	State:
Email:	Zip:

### Project Description

Project Description/Use:	
Project Address:	
Parcel ID#:	Acres:
Proposed Building SF:	Number of Units:

**Fees**

	Fees	Number of Lots/Units	Amount Due
<b>Planning Department</b>	\$250 per lot/unit		
<b>Engineering Department</b>	\$50 per lot/unit		
<b>Surveyor Review Fee</b>	\$50 per lot/unit		
<b>TOTAL AMOUNT DUE</b>			

All application fees must be paid at time of application submittal. Notification and publication fees for required public hearing notices (individual notices mailed to property owners - \$2 per notice; 14-day publication of legal notice in local newspaper – cost of notice) will be billed to the applicant. Notification and publication fees must be paid within 15 days of billing.

Please note regarding fees: The payment of fees and/or the acceptance of such fees by County Staff does not constitute any sort of approvals, vesting, or signify that the application is complete or appropriate in any manner. The collection of fees is simply a requirement to begin the review process that will ultimately make such determinations.

**Owner’s Acknowledgement**

I hereby declare under penalty of perjury that this application form and all information submitted as part of this application form is true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application form be incorrect or untrue, I understand that Summit County may rescind any approval or sufficiency determination or take other appropriate action.

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Owner’s Signature / Date

## Submittal Requirements

Additional details may be needed to ensure staff have sufficient information for analysis. All information submitted will be available for public review.

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- Written description of the proposal
- Condominium Declarations
- Preliminary title report covering all the property contained within the Condominium plat
- Condominium Plat, prepared by a surveyor or civil engineer licensed in the State of Utah – should include:
  - a description of the surface of the land included within the project, including all angular and linear data along the exterior boundaries of the property
  - the linear measurement and location, with reference to the exterior boundaries of the building or buildings, if any, located or to be located on the property other than within the boundaries of any convertible lands
  - diagrammatic floor plans of the building or buildings, if any, built or to be built on the property, other than within the boundaries of any convertible lands, in sufficient details to identify each convertible space and physical unit contained within a building, including its identifying number or symbol, the official datum elevations of the finished or unfinished interior surfaces of the floors and ceilings and the linear measurements of the finished or unfinished interior surfaces of the perimeter walls, and the lateral extensions, of every such convertible space and unit
  - a description or delineation of the boundaries of any unit or convertible space not contained or to be contained in a building or whose boundaries are not to be coextensive with walls, ceilings, or floors within a building, other than units located within the boundaries of any convertible lands, including the horizontal (upper and lower) boundaries, if any, as well as the vertical (lateral or perimeter) boundaries
  - a distinguishing number or other symbol for every physical unit identified on the Condominium plat
  - to the extent feasible, the location and dimensions of all easements appurtenant to the land included within the project
  - the label “convertible space” for each such space, if any
  - the location and dimensions of any convertible lands within the Condominium project, with each such convertible land labeled as such, and if there be more than one such land, with each labeled with a different letter or number
  - the location and dimensions of any withdrawable lands, with each such withdrawable land labeled as such, and if there be more than one such land, with each labeled with a different letter or number
  - if with respect to any portion or portions, but less than all, of the land included within the project the unit owners are to own only an estate for years, the location and dimensions of any such portion, with each labeled as leased land, and if there be more than one such land, with each labeled with a different letter or number
  - any encroachments by or on any portion of the Condominium project
  - Signature blocks of the County Recorder, Land Use Authority, County Engineer, Public Safety Answering Point, Public Health Officer, County Attorney, County Assessor, Snyderville Basin Special Recreation District, Snyderville Basin Water Reclamation District, Park City Fire District, local electrical power provider, local natural gas provider, and local culinary water provider