



Community Development Department

P.O. Box 128
60 North Main Street
Coalville, UT 84017
summitcountyutah.gov

VARIANCE REQUEST

Snyderville Basin

Eastern Summit County

Please email this application form, along with the documents listed under “Submittal Requirements” to planningapplications@summitcountyutah.gov. You will be contacted for payment after your application has been received.

Applicant Information

Name:	Phone:
Address:	
City:	State:
Email:	Zip:
Relationship to Owner: <input type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Architect <input type="checkbox"/> Other:	

Property Owner Information

Name:	Phone:
Address:	
City:	State:
Email:	Zip:

Project Description

Project Description/Use:	
Project Address:	
Parcel ID#:	Acres:
Proposed Building SF:	Number of Units:

Fees

Application Fee: \$1,000

All application fees must be paid at time of application submittal. Notification and publication fees for required public hearing notices (individual notices mailed to property owners - \$2 per notice; 14-day publication of legal notice in local newspaper – cost of notice) will be billed to the applicant. Notification and publication fees must be paid within 15 days of billing.

Please note regarding fees: The payment of fees and/or the acceptance of such fees by County Staff does not constitute any sort of approvals, vesting, or signify that the application is complete or appropriate in any manner. The collection of fees is simply a requirement to begin the review process that will ultimately make such determinations.

Owner's Acknowledgement

I hereby declare under penalty of perjury that this application form and all information submitted as part of this application form is true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application form be incorrect or untrue, I understand that Summit County may rescind any approval or sufficiency determination or take other appropriate action.

Owner's Signature / Date

Submittal Requirements

Additional details may be needed to ensure staff have sufficient information for analysis. All information submitted will be available for public review.

Written description outlining how each of the criteria for approval are being satisfied (see attached pages)

Existing conditions plan (*drawn to scale*) – including:

- location and dimensions of all property lines
- existing easements
- existing roads and other public or private rights-of-way
- existing ditches, streams, lakes, ponds, or other water bodies
- existing structures and their setbacks from all property lines
- any other existing conditions not identified above

Proposed site plan (*drawn to scale*) - including:

- all information from the existing conditions plan, if applicable
- existing and proposed contours – for lots one acre or less in size, contours are required for the entire lot – for lots greater than one acre, contours are required 100' on each side of all proposed structures and other areas of disturbance proposed for the lot
- identification of proposed structures and their setbacks from all property lines
- identification of proposed ingress and egress and parking locations, including a note indicating the proposed number of parking stalls and their size
- identification of snow storage areas
- any other proposed elements

If requesting a height variance, please provide the following information, in addition to the aforementioned requirements:

- 1 copy of detailed building elevations (drawn to scale) which should include Existing and proposed grade lines and floor levels which include the overall height of the roof.

1. Literal enforcement of the ordinance would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purpose of the land use ordinance.

2. There are special circumstances attached to the property that do not generally apply to other properties in the same zone.

3. Granting the variance is essential to the enjoyment of a substantial property right possessed by other property in the same zone.

4. The variance will not substantially affect the general plan and will not be contrary to the public interest.

5. The spirit of the provisions of the land use ordinance is observed and substantial justice done.