minutes

number	name	meeting date	time	recorded by:
1730.01 Summit County Fairgrounds Phase 1	July 13, 2017	9:00 AM	Brandon Budd

attendees in bold	company	email for distribution and records
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Corrie Forsling	Summit County	cforsling@summitcounty.org
Peter Barnes	Summit County	pbarnes@summitcounty.org
Katie Silcox	Livestock Committee	ktsilcox@nsummit.org
Tom Fisher	Summit County	

Schematic Design Review Meeting

Community Center -Multi-Purpose Room
- Catering access needed to kitchen area
  -Path or oversized walk
- Restrooms - more for building use, not fairgrounds
- Weekend use access from outside but for building use inside
  -Possibly consider (2) family restrooms
- Multi-purpose: Eliminate the room divider/moveable partition
- Conference room: Smaller divide partition works well—keep for now
  -Make layout 1/3 – 2/3
  -20-person meetings
      -Team building exercises

Community Center- Storage
- Add more storage area

Community Center- Office
- Ticket sales? Is this the right location—do NOT provide an exterior ticket transaction window.
    -possible ticket sales set up in lobby or interior window
- Limits office function
- Probably not the right place
- Interior: Use of foyer with table or opening into office

Community Center-General
- 3 basin wash sink in kitchen
- Residential grade appliances (not set up for commercial kitchen)
- Residential Stove, Oven, Dish washer, Refrigerator(s)
- Work space and counters for catering and prep
- No window/concession to exterior
- Exterior-Oversized walks around both sides
    -Access for back of house (caters, props)
- Option A has flat roof which would nicely accommodate RTU's
    -most economical
    -Likely direction to take
- Prep south facing roof for PV (electrical and structural)
- Be able to pull catering vehicle to rear for easy kitchen access

Option A: Overall everyone felt this scheme was preferred
             The Lobby is a more useful space--better for large gatherings and more functional

Option B: Too small of foyer – not as functional

Livestock Buildings
- Hog wash pens – in hog building
- 30' corridor - to be able to pass a steer
- (3) basin sink in enclosed building
- Rails around perimeter (no walls)
- Low walls at alley – just open metal building frame—no cmu
- Dirt floor – or can it be a roughened surface
- Screen mobile home park and west side (from sun)
- Lots of ventilation and lights – Lots of power outlets
- Steer Building - Back side of building add a metal screen wall
- No restrooms

Additional Items
- County to order an Asbestos/Hazmat report for existing buildings
- Demo plan
- MTL building – start livestock building first Ron Bird – BNB
     -MTL building (footprint and heights)
- Board with perspective / floor plans (and site plan) by August 12

Next Meeting: Thursday, July 20 at 9 AM to review architectural materials and colors for Community Center

ajc architects will rely on these notes as the approved record of matters discussed and conclusions reached unless written notice received within seven (7) days of issue of notes