

# minutes

number   name	meeting date	time	recorded by:
1730.01 Summit County Fairgrounds Phase 1	July 20, 2017	9:00 AM	Brandon Budd

attendees in bold	company	email for distribution and records
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Katie Silcox	Livestock Committee	ktsilcox@nsummit.org
<b>Nancy Shupe</b>	Summit County Treasurer	treasurer@summitcounty.org

## Schematic Design Review Meeting

### Community Center

#### 1. Site plan

- Location of the boundary of phase 1 at the Community Center needs to be resolved as we move forward into CD's.
- Review of walkway locations around the Community center:
  - Widen concrete sidewalk – 10' wide for access to kitchen for catering et al.
  - Concrete walk at front of building in the masterplan document wasn't intended or needed.
- Check parking calculations and ADA accessibility.

#### 2. Floor plan

- Existing display cases do not need to be stored in this building.
- Table and chair storage is needed for the multi-purpose storage closets.

- No divider at the multi-purpose room-unanimously approved.
- Change to one large conference room. A divider was shown in conference room splitting room into two when needed. The larger space is needed more. Cost savings considered in elimination also. The divider will be eliminated. ajc will study the room layout, proportions and cabinetry locations.
- Family restroom added to interior space, so we have one with interior and one exterior (access) family restroom.
- Eliminate built-in desks within the office – one shared office is preferred (3-4 people).
- Group is in agreement in elimination of the ticket window from the office.

### 3. Livestock Buildings

- Wash rack – add to site plan and floor plan. Wash rack is 15' deep-concrete pad, (out from the lamb stalls), add pipe rails fence between steer and lamb buildings and fence along backside. ajc will site verify existing livestock layout.
- Move office to southwest corner of lamb building (flip) – add outside access door.
- A three-compartment sink is needed and shown in the lamb building. Flip into office area.
- Make hog wash 'semi-permanent', solid enough to maintain hogs – removable pipe sleeves with caps for times when not being utilized. Four hog-wash pens are needed – add to the north end of the hog building, centered. ajc will site verify existing livestock layout.
- Water spigots/hose bibs needed at regular intervals – every other column.
- Gravel floor preferred by Sterling for the steer building.
- Sewer line is located in adjacent street according to survey, it may be uphill.
- Ventilation and natural light needed in the lamb building (enclosed building). Fully-enclosed is not needed. Possibly hold-down the siding for passive ventilation.
- Move the low-end roof overhangs to 10' high (currently about 8').
- Protection (bollards) needed at the structural columns to protect from bobcats and vehicles. Add bollards to the outside corners of buildings. ajc will study options with bollards strategically located along framed walls at the lamb building, and at the overhead door locations.
- Beam spanning across livestock buildings is preferred – we'll keep it in lieu of eliminating for temporary banners.
- Power needed for fans in open pavilions (four-plex at each column).
- Power needed throughout – steer barn: power at each column and extra power needed.
- Connections (in scope) needed for eyelets in shade cloth (owner provided). The shade cloth is needed along the east and west sides where the pens are located. 8'x 50' with space for ventilation.
- Hose bibs at every other column.

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### 4. Additional Items

- The hard-construction budget is \$4.5 million.
- Further develop rendered video for the rodeo/fair exhibit.
- Option A ("white") exterior finish material palette was selected as the preferred option.
- A name for the building is needed prior to August 12<sup>th</sup> presentation.

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- Planning Commission Approval: August 21<sup>st</sup> (anticipate submittal ready one-week prior).
- Execution of details, in particular the metal roofing to vertical wall transition, will be key.

**Next Meeting: Wednesday, August 2 at 9 AM to review mechanical, plumbing and electrical scope.**

**ajc architects will rely on these notes as the approved record of matters discussed and conclusions reached unless written notice received within seven (7) days of issue of notes**