

RESOLUTION NO. 2023-11

**A RESOLUTION ADOPTING AND APPROVING THE FINAL 2024 BUDGET
FOR SUMMIT COUNTY SERVICE AREA #3**

WHEREAS, Summit County Service Area #3 (“SCSA#3”) is a Utah special district charged with providing water, road, and trail services to residents within the Silver Creek Estates Subdivision in Summit County, Utah; and

WHEREAS, on November 7, 2023, the Board of Trustees for SCSA#3 adopted a tentative budget for SCSA#3’s 2024 fiscal year pursuant to Utah Code Ann. § 17B-1-609; and

WHEREAS, SCSA#3 gave notice pursuant to Utah Code Ann. § 17B-1-607 concerning the adoption of the tentative 2024 budget and of the date, time, and place of a public hearing on the same; and

WHEREAS, SCSA#3 made the tentative 2024 budget available for public inspection for a period of at least seven days before the public hearing per Utah Code Ann. § 17B-1-608; and

WHEREAS, on December 5, 2023, at 5:30 p.m., SCSA#3 held said public hearing on the 2024 tentative budget and in accordance with Utah Code Ann. § 17B-1-610 at SCAS#3’s offices located at 629 E. Parkway Drive, Suite 1, Park City, Utah.

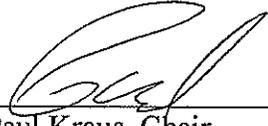
NOW, THEREFORE, BE IT RESOLVED as follows effective immediately:

1. That the Board of Trustees hereby adopts the tentative budget adopted on November 7, 2023, as amended (if amended) and attached hereto, as the FINAL budget of SCSA#3 for the 2024 fiscal year.
2. SCSA#3’s budget officer shall certify a copy of the final budget for each fund and shall file it with the Utah State Auditor within thirty days of the date of the adoption of this resolution pursuant to Utah Code Ann. §17B-1-614.

ADOPTED AND APPROVED by majority vote at a duly called meeting of the Board of Trustees on December 5, 2023.

[Execution on following page]

SUMMIT COUNTY SERVICE AREA#3

By: 
Paul Kraus, Chair
Board of Trustees

ATTEST:


Board Clerk

VOTING

Trustee Suzanne Carpenter voting	Yea
Trustee Lori Daniells voting	Absent
Trustee Larry Elbert voting	Yea
Trustee Paul Kraus voting	Yea
Trustee Scott Sharp voting	Yea
VACANT	N/A
VACANT	N/A

2024 Proposed Budget

General Fund

Revenues	2022 Actual	2023 Budget	Proposed 2024 Budget
Taxes			
Property taxes	\$ 509,317	\$ 442,000	\$ 564,300
Property taxes - prior years	-	5,000	8,500
Motor vehicle taxes	-	5,000	5,000
Penalties & interest on delinquent	-	-	250
Total Taxes	\$ 509,317	\$ 452,000	\$ 578,050
Intergovernmental Revenue			
Class B Road revenue	\$ 110,812	\$ 80,000	\$ 120,000
Total Intergovernmental	\$ 110,812	\$ 80,000	\$ 120,000
Charges For Service			
Construction service fees	\$ 51,003	\$ 5,000	\$ 75,000
Road maintenance fees	9,848	4,000	8,000
Total Charges for Service	\$ 60,851	\$ 9,000	\$ 83,000
Interest & Misc Revenues			
Interest earnings	\$ 2,477	\$ 5,000	\$ 45,000
Sundry revenues (2022 has 1 time)	-	-	-
Total Miscellaneous Revenues	\$ 2,477	\$ 5,000	\$ 45,000
Total General Fund Revenues	\$ 683,457	\$ 546,000	\$ 826,050

Expenditures	2022 Actual	2023 Budget	Proposed 2024 Budget
Membership and subscriptions	\$ -	\$ 1,000	\$ 2,500
Public notice	276	500	\$ 300
Bank fees * has ADP fees	460	-	\$ 300
Office supplies	19,943	8,500	\$ 4,000
4238 Computer/Technology Equipment			\$ 5,000
4239 Software			\$ 4,000
Newsletter	312	700	\$ -
Board meetings	-	200	\$ 400
Snow removal	78,333	110,000	\$ 120,000
Road maintenance	204,197	80,000	\$ 150,000
Trail maintenance	2,000	30,000	\$ 30,000
Utilities	2,174	2,500	\$ 600
Professional fees	11,624	15,000	\$ 12,000
4331 Accounting Fees			\$ 14,000
Legal fees	23,923	20,000	\$ 25,000
4326 Legal fees- Roads			
4327 Legal fees - General			
Engineering fees	-	15,000	\$ 20,000
Road manager fees	12,035	18,000	\$ 25,000
Other general administration	632	200	\$ 200
Payroll	52,102	70,000	\$ -
4400 General Manager			\$ 44,000
4401 Operations Payroll			\$ 39,600
4402 Staff Payroll			\$ 25,000
4403 Payroll Fees			\$ 450
4410 Benefits			\$ 1,900
Retirement benefits	3,616	220	\$ -
Insurance	28	1,250	\$ 12,500
Capital outlay	134,363	100,000	\$ 150,000

Training	-	1,000	\$	1,000
Rent	7,703	7,150	\$	8,750
Transfer to capital projects	-	64,780	\$	129,550
Total General Fund Expenditures	\$ 553,721	\$ 546,000	\$	826,050
Surplus/(Deficit)	\$ 129,736	\$ -	\$	-

Water Fund

Revenues	2022 Actual	2023 Budget	Final Budget 2024
Operating Revenues			
Water standby fees	\$ 13,831	\$ 11,900	\$ 12,000
Well standby fees	10,987	11,600	12,000
Water service fees	275,317	260,000	340,000
Water rights assessment	23,916	12,000	12,000
Connection fees	32,192	5,000	15,000
Late penalties and fees	-	150	10,000
Other operating income	-	2,000	2,000
Parts & equipment sales	-	-	1,000
Water transfer fee	7,150	1,500	1,500
Total Miscellaneous Revenues	\$ 363,393	\$ 304,150	\$ 405,500
Miscellaneous			
Interest earned	\$ 935	\$ -	\$ 25,000
Total Utility Revenue	\$ 935	\$ -	\$ 25,000
Total Utility Fund Revenues	\$ 364,328	\$ 304,150	\$ 430,500

Expenses	2022 Actual	2023 Budget	Proposed 2024 Budget
Public notices	\$ 1,159	\$ 500	300
Association and subscriptions	911	2,600	3,200
Bank fees *has ADP fees	4,222	1,500	4,000
Office supplies and expense	3,892	3,000	4,000
6238 Computer/Technology Equipment			\$2,500
6239 Software			\$6,000
Newsletter	488	700	700
Board meetings	-	200	400
Postage	243	1,000	500
Repairs & maintenance	38,787	25,000	40,000
Water tests	1,770	2,000	4,000
Water right assessments	6,632	5,000	5,500
Utilities	18,277	16,000	37,500
6271 Electric Office			
6272 Electric Water System			
6276 Water System Monitoring			25,000
Legal fees	46,036	25,000	
6327 Water General Legal Fees			5,000
6330 Well System Legal Fees			25,000
6331 Water System Legal Fees			10,000
Water operator services	28,053	20,000	37,500
Professional fees	9,353	15,000	
Accounting Fees			24,000
Engineering fees	50,090	25,000	-
6334 Water Engineering Fees Capital			25,000
6335 Water Engineering Maintenance			8,000
6336 Water Engineering Projects			2,500
1 HAL Arsenic study	13,862	20,000	-
2 Hal Fire flow	-	15,000	-
Meter relocation and replacement	20,927	5,000	5,000
Meter relocations fees - refund	457	5,000	-
Payroll	53,534	70,000	
6400 General Manager			\$44,000

6401 Operations Payroll			\$39,600
6402 Staff Payroll			\$25,000
6403 Payroll Fees			\$450
6410 Benefits	(6,250)	220	\$20,000
Insurance and bond	9,518	8,500	8,500
Depreciation expense	65,367	10,000	10,000
Rent	7,017	7,500	8,750
Capital outlay	-	7,150	50,000
Training	1,693	2,000	1,500
Water rights capital outlay	-	2,000	2,000
Transfer from Capital Projects	2,958	9,280	
Total Utility Fund Expenses	\$ 378,996	\$ 304,150	\$ 485,400
Surplus/(Deficit)	\$ (14,668)	\$ -	\$ (54,900)