

SUMMIT COUNTY, UTAH
ORDINANCE NO. 834-O
AN ORDINANCE AMENDING ORDINANCE 834
COUNTY-WIDE FEE SCHEDULE FOR SUMMIT COUNTY

WHEREAS, pursuant to Utah Code §17-53-211, the legislative body of each county shall adopt an ordinance establishing fees for services provided by each county officer except for fees for the recorder, sheriff, and county constables and fees established by statute; and

WHEREAS, on December 10, 2014, the Summit County Council adopted Ordinance 834, a county-wide fee schedule; and

WHEREAS, as part of the annual budget process, Summit County departments review their fees and several departments believe that certain adjustments need to be made to some of the fees; and

WHEREAS, a public hearing was held on December 10, 2025 to discuss these proposed amendments.

NOW THEREFORE, the County Legislative Body of the County of Summit, State of Utah, hereby ordains as follows:

Section 2: The Council hereby amends the County-wide Fee Schedule attached hereto as **Exhibit A**. All other portions of the County-wide Fee Schedule shall remain the same.

Section 3: Effective Date: This Ordinance shall take effect fifteen (15) days after the date of its publication.

APPROVED, ADOPTED, AND PASSED and ordered published by the Summit County Council, this 10th day of December 2025.

SUMMIT COUNTY COUNCIL, SUMMIT COUNTY, UTAH



By Council Chair

Hanson voted Aye
McKenna voted Aye
Armstrong voted Aye
Harte voted Aye
Robinson voted Aye

APPROVED AS TO FORM



Deputy County Attorney

ATTEST:


SUMMIT COUNTY CLERK



Date of Publication December 17, 2025.

EXHIBIT A

SUMMIT COUNTY, UTAH
FEE SCHEDULE

Pursuant to Section 17-53-211, Utah Code Annotated, 1953, as amended, a Summit County, Utah Fee Schedule is hereby adopted in book form and by this reference made a part of the Summit County Code.

If paid by credit card, any fees within this Fee Schedule over \$5,000.00 shall be subject to a credit card surcharge of 2.5%.

CONTACT INFORMATION

Should you have questions regarding the Fee Schedule, please contact the applicable department or office directly. The contact information for each department is below:

Animal Control	(435) 336-3985
Attorney	(435) 336-3206
Auditor	(435) 336-3013
Clerk	(435) 336-3204
Community Development (Planning & Building)	(435) 336-3124
Emergency Management	(435) 336-0155
Facilities	(435) 336-0156
IT	(435) 336-3143
Library	(435) 615-3947
Public Works	(435) 336-3970
Weed Control	(435) 336-3979
Engineering	(435) 336-3147
Solid Waste / Landfill	(435) 336-3970
Recorder/Surveyor	(435) 336-3238
Seniors	(435) 336-3014
Sheriff	(435) 615-3600
Stormwater	(435) 336-3292
Special Events	(435) 336-3249

SUMMIT COUNTY GRAMA FEE SCHEDULE AND PROCESS FOR GRAMA REQUESTS

Process:

- A person making a request for a Summit County record shall complete and submit a request through the NextRequest portal on the Summit County website prior to reviewing and/or receiving copies of records. In his/her discretion, the record custodian may accept the record request in a different format so long as the request contains the person's name, mailing address, and daytime telephone number, if available, and a description of the record requested that identifies the record with reasonable specificity. If the record request is not submitted through the NextRequest portal, the record request shall be submitted to the Summit County department/office that prepares, owns or retains the record.
- Upon receipt of the request, a response to the request shall be provided to the requestor via NextRequest within ten (10) business days unless:
 - the requester has requested and met the requirements for an "expedited request" by demonstrating that the record request benefits the public rather than the person, in which case response shall be within five (5) business days; or
 - "extraordinary circumstances" pursuant to Utah Code Annotated §63G-2-204(5) exist, which allows the department to delay approval or denial for an additional period of time.

Fees:

- The costs for processing GRAMA requests and/or copies are set forth in the below GRAMA fee schedule.
- Summit County requires payment of past fees and future estimated fees prior to processing a request if:
 - fees are expected to exceed \$50.00; or
 - the requester had not paid fees from previous requests.
- If the requester simply wants to inspect a record, they may do so at no charge, however, staff time for compiling the request or for costs of any copies requested thereafter, shall apply.
- Fee Waivers: Summit County may fulfill a record request without charge and is encouraged to do so when it determines that:
 - Releasing the record primarily benefits the public rather than a person;
 - The individual requesting the record is the subject of the record; or
 - The requester's rights are directly implicated by the information in the record, and the requester is impecunious.
- Fee Waiver Appeals: A person who believes that there has been an unreasonable denial of a fee waiver may appeal the denial in the same manner as a person who appeals the inspection of a public record under UCA §63G-2-205 by filing a notice of appeal within 30 days.

GRAMA FEE SCHEDULE

<u>Copies</u>	<u>Fee</u>	<u>Additional Information</u>
8 ½" x 11" non-color copies	\$.50 / sheet	
8 ½" x 11" color copies	\$1.00/ sheet	
11" x 17" copies	\$1.00/ sheet	
18" x 18" plats	\$3.00 / sheet	
24" x 36" plats (standard size)	\$5.00 / sheet	
24" x 36" plats (color copy)	\$8.00 / sheet	
Plats larger than 24" x 36"	\$8.00 / sheet	
Odd sized copies	Actual cost to reproduce	
Copies of videos (including dash cam and body cam video)	\$20.00 / video recording	
Copies of audio	\$15.00 / audio recording	
USB drives	\$15.00/ 8 GB drive	
Other media	Actual costs	
Accident Reports (DI-9)	\$10.00 / report	
Sheriff Incident Reports	\$10.00 / report	
Incident Photographs	\$10.00	Or \$15 if the photographs are put on a compact disc or USB drive
Dispatch tapes (minimum 1 hour)	\$30.00 / hour	
Inmate mug shots	\$5.00 / picture	
<u>Services</u>		
Notary Services	\$5.00 / signature to notarize	
Certification of a document	\$2.00 / certification	
Records delivered by facsimile	\$.75 / page + plus telephone charges for long distance over 10 pages	
Mailing and shipping costs	\$2.00 for staff mail preparation time, plus actual mailing costs if greater than \$2.00	Actual mailing costs are those for U.S. Postal Service or an authorized delivery service such as UPS, FedEx, etc.
Staff time required to search, compile and otherwise prepare to provide a record	Actual cost, not to exceed the hourly rate (not to include benefits) of the lowest paid employee who, in the discretion of the record's custodian, has the necessary skill and training to perform the request.	The first 15 minutes of staff time shall be at no charge. Staff time for photocopying, faxing, and providing documents in electronic format (i.e. video, audio or USB drive) is included in the costs for those items.

IT Department requests to run data extract reports from Tyler	<p>\$26.00 / report if report takes less than 15 minutes to run</p> <p>\$128.00 / reports that take 1 hour to run</p>	
	<p>Reports that take more than 15 minutes but less than an hour shall be prorated to the closest 15 minute increment.</p> <p>\$145.00 / each additional hour to run</p>	
IT Department requests to run data extract reports from ESRI	<p>\$14.00 / report if report takes less than 15 minutes to run</p> <p>\$51.00 / reports that take 1 hour to run</p> <p>Reports that take more than 15 minutes but less than an hour shall be prorated to the closest 15 minute increment.</p> <p>\$71.00 / each additional hour to run</p>	
IT Department / Auditor Department requests to run data extract reports from Caselle	<p>\$40.00 / report if report takes less than 15 minutes to run</p> <p>\$213.00 / reports that take 1 hour to run</p> <p>Reports that take more than 15 minutes but less than an hour shall be prorated to the closest 15 minute increment.</p> <p>\$224.00 / each additional hour to run</p>	

**SUMMIT COUNTY ADMINISTRATIVE CODE ENFORCEMENT
PROGRAM FINE SCHEDULE**

CLERK’S OFFICE

	Fine
Operating without a Business License	\$1,000.00
Failure to Display Business License	\$100.00
Removal of “Unlicensed Business” sign	\$100.00

COMMUNITY DEVELOPMENT DEPARTMENT

	<u>Fine</u>
Sign Violation	\$100.00
Re-inspection	\$100.00
Setback Violation	\$200.00
Development Activity without a permit	\$250.00
Prohibited Land Use	\$500.00
Junk Ordinance #456	\$500.00
Any other violation not listed	\$250.00

PUBLIC WORKS AND ENGINEERING

**each day a continuing violation occurs is deemed a separate, subsequent offense*

	<u>1st offense Fine</u>	<u>Subsequent offenses Fine</u>
Re-inspection	\$200.00	
Steel tracked equipment driven on road	\$750.00	
Illegal excavation, grading, or placement of fill on private property	\$750.00	
Illegal driveway encroachment	\$500.00	\$1000.00
Illegal excavation in County right-of-way	\$500.00	\$1000.00
Illegal Use of Dumpster or Recycle Dumpster	\$250.00	\$500.00

Failure to obtain a permit prior to commencing work	\$750.00	
Unsecured Loads to Summit County landfills (per Utah Code §72-7-410)	\$15.00	\$30.00
Other violations not listed	\$750.00	

1st offense Fine

Subsequent offenses Fine

Snow deposited in public right-of-way from private property	\$50.00	\$100.00
Parking within County right-of-way during winter Season	\$50.00	\$100.00
Impediments/installations in the County right-of-way in violation of Ordinance 181-D	\$100.00	\$200.00

Stormwater Deficiencies

Tracking mud on the road	\$300.00	\$400.00
Working without an approved stormwater permit	\$500.00	\$750.00
Failure to conduct stormwater inspections	\$100.00	\$200.00
Improper use of BMP (Best Management Practices)	\$300.00	\$400.00
Failure to maintain stormwater records	\$100.00	\$200.00
Failure to cleanup or report spills	\$250.00	\$500.00

Illicit Discharge Violations

Sediment escaping perimeter boundary	\$250.00	\$400.00
Direct discharge into waterways or stormwater system	\$750.00	

ANIMAL CONTROL

	<u>Fine</u>
Failure to License	\$50.00
Failure to Display License Tag	\$25.00
Harboring Stray Dog	\$100.00
Dogs Running At Large	
1 st Offense	\$100.00*
2 nd Offense	\$150.00*
3 rd Offense	\$200.00*
	+ additional \$100 for each additional violation*
	*The applicable fine is doubled if the dog is unsterilized
Domesticated Animal At Large	
1 st Offense	\$75.00
2 nd Offense	\$100.00
3 rd Offense	\$150.00
	+ additional \$50 for each additional violation
Places Prohibited to Dogs	\$100.00
Dog Attacking Persons or Animals if the attack results in a bite, defined in 5-1-1 as “an actual puncture, tear, or abrasion of the skin.”	
1 st Offense	\$500.00
2 nd Offense	\$750.00
3 rd Offense	\$1000.00

Dog Attacking, Chasing or Worrying Persons or Animals no bite, as defined in 5-1-1	\$300.00
Vicious Animal / Dog	\$500.00
Nuisance Animal	\$75.00
Failure to Report Dog Bite	\$50.00
Failure to Complete a Certificate of Rabies Vaccination	\$50.00
Failure to Report a Rabid Animal	\$100.00
Removal of Quarantined Animal	\$50.00
Cruelty to Animals	\$500.00
Failure to Procure a Kennel Permit	\$250.00
Interference with Officer	\$250.00
Failure to Sterilize Within Required Time Period	\$250 for first offense \$500 for subsequent offenses

Unpaid Citations are subject to a late fee of 10% the amount owed for every 30 days the citation is unpaid.

SUMMIT COUNTY ANIMAL CONTROL FEES

**Please note that some Animal Control fees are subject to change based upon market prices*

Licenses

One Year Licenses, if applicable

Shelter	\$12.00 (sterilized)	\$36.00 unsterilized)
Vet	\$12.00 (sterilized)	\$36.00 (unsterilized)

Three Year Licenses, if applicable

Shelter	\$20.00 (sterilized)	\$50.00 (unsterilized)
Vet	\$20.00 (sterilized)	\$50.00 (unsterilized) (vet keeps \$2.00)

Sterilization and rabies vaccine deposit, returned upon proof of sterilization and rabies vaccine: \$300

Replacement Dog Tag: \$5.00

Impound Fees Dogs

1 st offense	\$35.00
2 nd offense	\$45.00
3 rd offense	\$55.00
Each subsequent	\$85.00

Impound Fees Cats

1 st offense	\$35.00
2 nd offense	\$45.00
3 rd offense	\$55.00
Each subsequent	\$85.00

Board Fees for Cats and Dogs

\$10.00 / day

Trap Rentals

\$30.00 (deposit)

Adoption Fees Dogs/Cats

\$25.00

Kennel Permit Fees

Commercial and Private Kennels: 5-15 dogs: \$50.00 (annually)

Commercial and Private Kennels: 16 or more dogs: \$100.00 (annually)

Late fee \$25.00

SUMMIT COUNTY AUDITOR'S OFFICE

Tax Sale Administration Fee

\$275.00

SUMMIT COUNTY CLERK'S OFFICE

Business Licenses	License Fee	Late Fees* 15, 30, and 45 days late
Commercial (including solicitors)	\$275.00	\$70, \$140, \$275*
Nightly Rental or Condotel Units	\$350.00/unit	\$90, \$180, \$350*
In-home Business	\$125.00	\$35, \$70, \$125*
Temporary - Up to 5 Days	\$100.00	

Business License Reinstatement Fees
2x the above business license fee for the first reinstatement within a calendar year
3x the above business license fee for the second reinstatement within a calendar year
4x the above business license fee for the third reinstatement within a calendar year

Alcohol licenses	License Fee
Off-Premises Beer Retailer	\$250.00
Reception Centers	\$300.00
On-Premises (recreational, banquet/catering, tavern)	\$500.00
Manufacturing (distillery, brewery, winery, brewery with on-premise consumption)	\$350.00
Package Agency	\$250.00
Clubs (equity, fraternal, dining, or social)	\$600.00
Restaurants (full service, limited service, beer-only)	\$500.00
Special Use	\$250.00
Event Permit (single event or temporary special event)	Event that is 1-5 days: \$125.00 Event that is 6 or more days: \$300.00
Liquor Warehouse	\$350.00
Beer wholesaling	\$300.00
Any category of state license not otherwise listed above	\$300.00

Event Licenses	License Fee	Description
Small Event License	\$500.00	Less than 5 Vendors
Mass Single Event - Category A	\$1,000.00	6-15 Vendors
Mass Single Event - Category B	\$2,000.00	16-50 Vendors
Mass Single Event - Category C	\$3,000.00	51-100 Vendors
Mass Ongoing Event - Category D	\$1,500.00	6-15 Vendors
Mass Ongoing Event - Category E	\$2,500.00	16-50 Vendors
Mass Ongoing Event - Category F	\$3,500.00	51-100 Vendors

Clerk Service	Fee
Passport Photos	\$10.00 (set of two)
Passport Execution Fee	\$35.00 (set by Federal law)
Certified Marriage Licenses	\$6.00
Voter File	\$25.00 + \$0.005 per voter
Filing Fees	Set in State code
Marriage Licenses	\$50.00 (\$40 to Clerk and \$10 to State; includes 2 certified copies)
Badge fee for solicitors	\$20.00

SUMMIT COUNTY SPECIAL EVENT PERMIT FEES

Level One Special Event:	\$100.00
Level Two Special Event:	\$300.00
Level Three Special Event:	\$500.00
First Amendment Event:	No Charge

**Applications submitted late shall be charged double fees to cover the cost of expediting the review process*

SUMMIT COUNTY FACILITIES FEES
(no fees found herein are allowed to be pro-rated)

Summit County Senior Center (150 Park Rd, Coalville) (kitchen not included)

- \$30.00 / day (for members) plus a \$50 security deposit
- \$50.00 / day (for nonmembers) plus a \$50 security deposit

Ledges Event Center (202 East Park Road, Coalville)

- Multi-Purpose Room (rental fees include use of the kitchen, foyer and outside patio)
 - Summit County resident, non-profit organization, military/veteran or governmental entity \$800 per day (Monday through Friday) or \$100 per hour (4 hour minimum)
\$1000 per day (Saturday or Sunday) or \$125 per hour (4 hour minimum)
\$400.00 security deposit
 - Non-Resident \$1500 per day Monday through Friday) or \$200 per hour (4 hour minimum)
\$1800 per day (Saturday or Sunday) or \$250 per hour (4 hour minimum)
\$400.00 security deposit
 - Commercial Use Summit County Resident or Non-Resident Fees as shown above plus \$65.00 per hour
\$400.00 security deposit
- Kitchen (only al a carte rental) \$50.00 per reservation
- Conference Room \$75.00 per day (Monday through Friday)
\$100.00 per day (Saturday or Sunday)
\$100.00 security deposit

Rental “per day” is consistent with the hours of operation for the Ledges Event Center.

Arenas (Coalville) (2 available)

- Small Arena: \$50/day or \$10/hour; \$100.00 /day if dragging and watering needed (+ \$100 security deposit)
- Large Arena: \$100/day or \$20/hour; \$200/day if dragging and watering needed (+ \$100 security deposit)

Barns (Coalville) (2 available)

- \$100.00/day + \$100 security deposit

Multi-Use Field (Coalville)

- \$100.00 per day for social functions (+ \$100 security deposit)
- \$200.00 per day for games/tournaments (unless reserved by a governmental entity within Summit County for routine games and practices associated with a school team, league or club; all tournaments are subject to this charge) (+ \$100 security deposit)

Bathrooms (Coalville)

- \$25.00 per reservation (must be reserved separately / not included with any of the above reservations)

Summit County Conference Rooms (not including Ledges Event Center)

- \$25.00 per reservation if a conference room is used during normal business hours
- \$50.00 per reservation if a conference room is used outside normal business hours

Filming Activities (as defined by the Summit County Code) on County property

- \$1000.00 per four hour block (four hour minimum) + \$1000 security deposit per four hour block
- The above charge shall be assessed on a per filming location basis as shall be further outlined in the “Summit County Location and Equipment Rental Agreement.”

Staff Assistance/AV Equipment: If Summit County staff assistance and/or use of County audio-visual equipment is requested or required, staff time shall be charged at a rate of \$75 per hour per staff member during normal business hours or \$150 per hour per staff member, if outside normal business hours or if on a federal or state holiday.

SUMMIT COUNTY PUBLIC WORKS

SOLID WASTE MANAGEMENT FEE SCHEDULE

Item	3-Mile Fee	Henefer Fee	Conditions/Description
Disposal Items			
Household Waste (not C&D)	\$48/ton	Not Allowed	<ul style="list-style-type: none"> • \$10 Small Load* - Flat Fee. • Garbage, refuse, food packaging, food scraps, similar items originating from home or apartment • Lithium Batteries Prohibited • Out of County waste is charged at 2.5 times resident rate
Construction/Demolition Waste (C&D)	\$48/ton	\$42/ton	<ul style="list-style-type: none"> • Lumber scraps, sheetrock, dirt, concrete, etc. • \$10 Small Load* - Flat Fee • Loads larger than Small Loads NOT allowed at 3-Mile. Small Loads must be separated as directed into Public Drop Off Bins • Proof of Residency Required at 3-Mile • Out of County debris charged at 2.5 times resident rate
Household Hazardous Waste	Free	Not Allowed	<ul style="list-style-type: none"> • Chemical products such as cleaning solvents, paints, pesticides • Waste may contain substances that can catch fire, react with other chemicals, explode, or are corrosive or toxic • Out of County materials NOT ALLOWED
Green Waste	\$48/ton	\$42/ton	<ul style="list-style-type: none"> • Grass Clippings, Tree Limbs, Leaves • May not be mixed with C&D or Household Waste • \$10 Small Load* - Flat Fee • Proof of Residency Required at 3-Mile • Out of County debris charged at 2.5 times resident rate
Animal Carcasses	\$48/ton	\$42/ton	<ul style="list-style-type: none"> • \$10 Small Load* - Flat Fee • Out of County carcasses NOT ALLOWED
Refrigerators, AC Units (Anything containing Freon)	\$18 Each	\$18 Each	<ul style="list-style-type: none"> • Out of County units charged at 2.5 times resident rate
Mattresses	\$25 Each	\$25 Each	<ul style="list-style-type: none"> • Mattresses Containing Bed Bugs or other contamination must be identified prior to disposal
Tires	\$3 per \$5 per \$15 per	\$3 per \$5 per \$15 per	Per Tire, 1”-18” dia. rim size Per Tire, 19”-23” dia. rim size Per Tire, 24”+ dia. rim size (equipment/tractor, etc.) <ul style="list-style-type: none"> • Maximum of 12 per day per household • No Commercial Disposal
Residential Recyclables (“Target” Only)	Free	Free	<ul style="list-style-type: none"> • Target recyclables are corrugated cardboard and aluminum cans

Item	3-Mile Fee	Henefer Fee	Conditions/Description
			<ul style="list-style-type: none"> Comingled Recyclables are collected curbside only
Mobile Homes	\$500	\$500	<ul style="list-style-type: none"> Any vehicle or object intended for occupancy by an individual or family originally constructed in total so as to be portable or mobile, whether currently affixed to the ground or not, which is intended to be connected to onsite utilities. Must be free of garbage
Campers/Boats over 12 feet	\$250	\$250	<ul style="list-style-type: none"> Must be free of waste and fuel If required to be registered with the Department of Motor Vehicles, Proof of Ownership, Title and/or Dismantlement Documents required.
Special Handling Waste	\$85	\$85	<ul style="list-style-type: none"> See Notes below**
Household E-Waste	\$10 Each	\$10 Each	<ul style="list-style-type: none"> No Commercial Disposal Out of County debris charged at 2.5 times resident rate
Metal	No Charge	No Charge	<ul style="list-style-type: none"> Metal must be free of non-metal debris
Saleable Products			
Re-Use Items	\$5 Each	\$5 Each	<ul style="list-style-type: none"> For items located in Re-Use Bin/Area Only General Public is not allowed within the working landfill area to scavenge or for any other purpose

*Small Load includes the following: car, standard pickup, single axle trailer less than 8 ft long x 6 ft wide (not combined with pickup) with a disposed weight of less than 570 pounds. This does not apply to commercial applications of any kind.

**Special Handling Waste includes: Customer requested special handling, state listed special wastes (per UACR 315-315), operationally necessary special handling (as determined by the Solid Waste Superintendent), or any waste delivered by a commercial entity/business requiring the completion of a profile form (as determined by the special waste coordinator or executive director). Special Waste may be denied at the sole discretion of the Solid Waste Superintendent.

Solid Waste Superintended may be contacted through the Public Works Office at (435) 336-3970 to schedule an appointment or for a more detailed explanation of Special Waste Fees.

SOLID WASTE MANAGEMENT FEE

A Solid Waste Management fee of **\$80** is charged to each developed property within the Political Subdivision of Summit County, regardless of whether or not the property receives curbside trash and recycling service or is serviced by a dumpster facility (i.e. cabin and other isolated properties). The term “Developed” means any property having a permanent structure that is or may be occupied by a person or persons, such as a primary residence, secondary residence, recreational cabin, garage/barn with restroom and/or sleeping facilities, or any other similar structure. This definition includes mobile homes or trailers that are permanently or semi-permanently affixed to the ground or on wheels if the intent is to occupy the unit as a residence. Recreational or occasional use campers are not included unless on a foundation or “skirted” to mitigate weather impacts.

WEED DEPARTMENT

Chemical Sales: The prices for chemical sales may be found on the Summit County Weed Department website (<http://summitcounty.org/155/Weed-Division>). These prices are subject to change based market prices

Personnel and Equipment:

Truck w/1300 Gallon Sprayer	\$45/hr
Truck w/300 Gallon Sprayer	\$30/hr
Truck (1 Ton)	\$25/hr
Trailer	\$ 3/hr
ATV w/Sprayer	\$20/hr
Labor	\$40/hr
Helicopter	\$10/acre

**Weed Control Fee (if property owner fails to control weeds per Summit County Code §4-4-12) \$300 /
disturbed acre**

SUMMIT COUNTY LIBRARY

CARD FEES	
Type	Amount
Non-Resident Unlimited Card	\$60.00
Replacement Card	\$1.00
REPLACEMENT OF MATERIALS	
Item Type	Amount
Adult Hardback Books	\$25.00
Adult Paperback Books	\$15.00
Young Adult Hardback Books	\$15.00
Young Adult Paperback Books	\$10.00
Juvenile Fiction Hardback Books	\$15.00
Juvenile Fiction Paperback Books	\$5.00
Juvenile Non-Fiction Books	\$20.00
Picture Books Hardback	\$15.00
Picture Books Paperback	\$5.00
Easy Reader Hardback Books	\$10.00
Easy Reader Paperback Books	\$5.00
All DVDs except TV series	\$15.00
TV series DVDs	\$35.00
CD sets from Blackstone Audio	\$50.00
All other CD sets	\$30.00
Interlibrary Loan	Set by the owning library
FEES	
Collection Fees	Amount
Returned checks after 30 days	\$20.00
Damaged Items or Lost Parts	
RFID Tag	\$2.00
Barcode	\$1.00
Spine Label	\$1.00
DVD Artwork	\$2.00
DVD Case	\$2.00
Missing DVD	Price of Item
CD Container	\$5.00
Missing CD	Price of Item
Magazine Holder / Hanging Bag	\$1.00
Pull-out Map	\$5.00
Printing and Copies	
8.5" x 11" Black & White	10¢ per page
8.5" x 11" Full Color	50¢ per page
Create Space Materials	
3D Printing	5¢ per gram

LIBRARY OF THINGS	
Damage Items or Lost Parts	Amount
Missing Part — Replaceable	Price of Component
Missing Part — Irreparable	Price of Item
Wi-Fi Hotspot	\$80.00
Replacement Case	\$15.00
Streaming Device	\$50.00
Remote	\$20.00
USB Power Cable with long-range Wi-Fi receiver	\$20.00
Power Adapter	\$10.00
HDMI Extension Cable	\$5.00
Replacement Case	\$15.00
Electric Vehicle Charging Adapters	
EVCA Fast Charger	\$170.00
EVCA Standard Charger	\$50.00
Replacement Case	\$25.00
Energy Detective Kit	
Flir Thermal Camera	\$290.00
Watt meter	\$15.00
Smart Plug	\$12.00
Refrigerator Thermometer	\$4.00
Replacement case	\$17.00
Induction Cooktop	\$85.00
Magnets	\$1.00
Blood Pressure Monitor Kit	\$30.00
Extra-Large cuff	\$15.00
Protective case	\$5.00

Note: Once an item is paid for no refund will be made. After the account is 45 days overdue, it will be turned over to collections and any replacement costs will be assessed to the account.

SUMMIT COUNTY RECORDER AND SURVEYOR FEES

- 1) The Premium Access Data Portal Subscription Fee shall be:
 - a. \$4,800.00 per year
 - b. One-time installation fee of \$250.00
 - c. One-time licensing fee of \$750.00

- 2) Filing fee for surveys pursuant to Utah State Code, Section 17-23-2: \$40/sheet
- 3) All other Recorder Fees are set forth in Utah State Code, Section 17-21-18.5, as amended.
- 4) Subdivision Plat - Surveyor Review fee: \$50 / Lot or Parcel.
- 5) Condominium Plat - Surveyor Review fee: \$50 / Unit, Lot, or Parcel.
- 6) Amended Subdivision Plat - Surveyor Review fee: \$50 / Affected Lot or Parcel.
- 7) Amended Condominium Plat - Surveyor Review fee: \$50 / Affected Unit, Lot, or Parcel.
- 8) Boundary Adjustment (not in a subdivision) - Surveyor Review fee: \$50 / Affected Parcel.

SUMMIT COUNTY SHERIFF

1) The fees charged by the Summit County Sheriff’s Office are set forth by Utah State Code, Section 17-22-2.5, as amended.

2) Use of Sheriff Deputies:

a. Standard Rate:

i. Billed to Client: \$100/hour (and of that amount, \$75/hour is paid to the deputy) – 4 hour minimum

b. Discounted Rate (charged to other governmental entities and non-profit organizations)

i. Billed to Client: \$85/hour (and of that amount, \$75/hour is paid to the deputy) – 4 hour minimum

c. Federal or State Holiday Rate (no discounted holiday rates)

i. Billed to Client: \$200/hour (and of that amount, \$150/hour is paid to the deputy) – 4 hour minimum

3) Use of Sheriff Vehicles and/or Equipment (i.e. as a prop for filming activities)

\$150 per hour (4 hour minimum) * Deputy shall be present to operate the vehicle and/or oversee the use of equipment.

4) Fee for requests or orders to extract and destroy data from an electronic storage device: \$61.00 for the first hour and \$70.50 for each subsequent hour (+ \$500.00 deposit)

SUMMIT COUNTY EMERGENCY SERVICES DEPARTMENT

Community Emergency Response Training (CERT) fee \$50.00

SUMMIT COUNTY COMMUNITY DEVELOPMENT
DEPARTMENT FEE SCHEDULE

- 1) **Agricultural Protection Area:** \$100
- 2) **Administrative Appeal:** \$400

- 3) **Variance Application:** \$1,000
- 4) **Conditional Use Permit**
 - a. **Residential:** \$1,000
 - b. **Non-Residential:** \$2,500
 - c. **Wind Turbine, Solar, or Recycling Facility**
 - i. Residential: \$100
 - ii. Non-Residential: \$500 for first acre or 1,000 square feet of disturbed area, and \$100 per additional acre or 1,000 square feet
 - a. If the parcel is less than one acre, the fee shall be \$500
- 5) **Condominium Plat:** \$250/ lot or unit
- 6) **Development Agreement:** \$1,000 paid with initial application, plus an additional \$2,000 to be paid prior to County Council action
- 7) **Development Agreement Amendment:**
 - a. \$1,000 for amendments requiring a public hearing
 - b. \$500 for minor amendments that do not require a public hearing
- 8) **Development Code Amendment:** \$2,500
- 9) **Final Site Plan**
 - a. **Residential:** \$30 / lot or unit
 - b. **Non-Residential:** \$2,500 flat fee
- 10) **Final Subdivision Plat:** \$150 / lot or unit
- 11) **General Plan Amendment:** \$3,000
- 12) **Lot Line Adjustment:** \$500
- 13) **Lot of Record Determination:** \$50 / parcel
- 14) **Low Impact Permit**
 - a. **Residential:** \$250
 - b. **Non-Residential:** \$1,000
 - c. **Wind Turbine, Solar, or Recycling Facility**
 - i. Residential: \$100
 - ii. Non-Residential: \$250 for first acre or 1,000 square feet of disturbed area, and \$100 per additional acre or 1,000 square feet
 - a. If the parcel is less than one acre, the fee shall be \$250
- 15) **Plat Amendment**
 - a. Administrative process (if no public hearing is held): \$500
 - b. Public process (if a public hearing is held): \$1,000

16) Preliminary Plan

- a. **Residential:** \$300 /lot or unit
- b. **Non-Residential:** \$2,500 flat fee

17) Preliminary Plat

- a. **Residential:** \$300 /lot or unit
- b. **Non-Residential:** \$2,500 flat fee

18) Public Hearing Notification and Publication: \$2.00/individual notice and actual cost of newspaper publication.

19) Rezone (Zone District Map Amendment): \$2,000

20) Sign Permit: \$100/sign

21) Sketch Plan

- a. **Residential:** \$25 / lot or unit
- b. **Non-Residential:** \$500 flat fee

22) SPA Plan

- a. **Residential:** \$30 /lot
- b. **Non-Residential:** \$90 /acre of disturbed land or 1,000 square feet of building footprint area (whichever is greater).
 - i. If the parcel is less than one acre, the fee shall be \$90

23) Special Exception: \$1,000

24) Temporary Use Permit

- a. **Residential:** \$400 first time (\$100 renewal fee for each time permit is renewed)
- b. **Non-Residential:** \$1,000 first time fee (\$100 renewal fee for each time permit is renewed)

25) Vested Rights Determination

- a. **Residential:** \$500 for first commonly owned lot; \$150 for each additional lot with a cap of \$2,500 total for a single application
- b. **Non-Residential:** \$500 for use up to 5,000 square feet (or 1 acre for outdoor use); \$2,500 for all others

SUMMIT COUNTY ENGINEERING DEPARTMENT FEE
AND BONDING SCHEDULE

- 1) **Administrative Appeal (If Engineering is involved):** \$250
- 2) **Variance Application:** \$450
 - a. **Variance Legal Notice:** \$150
 - b. **Notification and Publication:** \$2.00/individual mailed post card notice
- 3) **Conditional Use Permit**
 - a. **Residential:** \$750
 - b. **Non-Residential:** \$1,250
 - c. **Wind Turbine, Solar, Recycling Facility**
 - i. Residential: \$100
 - ii. Non-Residential: \$500 /acre of disturbed land, and \$100 per each additional acre
 - a. If the development parcel is less than one acre, the fee shall be \$45
- 4) **Condominium Plat:** \$50 /lot or unit
- 5) **Construction Plan**
 - a. **Residential of less than 10 lots:** \$1,500
 - b. **Residential of 10 lots or more:** \$2,000
 - c. **Non-Residential of less than 100,000 square feet of disturbed land:** \$1,750
 - d. **Non-Residential of 100,000 square feet or more of disturbed land:** \$2,150
 - e. **Engineering Construction Inspection Fee**
 - i. For projects whose estimated construction cost is less than or equal to \$500,000, the fee is 2.0% times the construction cost.*
 - ii. For projects whose estimated construction cost is more than \$500,000, the fee is \$10,000 plus 0.15% times the construction cost.*

* Construction costs to be included in the fee calculation are all "Civil" Improvements less sewer and water; it does not include building or structure improvement costs.
- 6) **Development Agreement:** \$1,000
- 7) **Development Agreement Amendment:**
 - a. Public hearing required: \$1,000
 - b. No public hearing required: \$750
- 8) **Excavation Encroachments and Structures in the County Right of Way**
 - a. **Excavation Permit:** \$200 Base Fee or the first 100 linear feet + \$20 per additional 100 linear feet
 - b. **Driveway Encroachment Permit**
 - i. \$200 per Encroachment
 - ii. \$100 Re-inspection Fee
 - c. **Structure Encroachment Permit:** \$200 first structure + \$20 per additional structure
 - d. **Excavation Completion Bond:** \$400 per 100 feet of trench (\$1000 min)
 - e. **Asphalt Cut Repair Bond:** \$500 plus \$50 per square foot
 - f. **Road Closure Permit:** \$200
 - g. **Revegetation Bond:** \$1,000 plus 120% of the estimated cost to complete revegetation

9) **Final Site Plan**

- a. **Residential:** \$750
- b. **Non-Residential:** \$800

10) **Final Subdivision Plat:** \$50 /lot or unit

11) **Floodplain Development Permit:** \$500

12) **Floodplain Determinations:** \$50 per request

13) **Grading, Excavating and Filling on Private Property**

- a. **Grading Permit**
 - i. **Less than 5,000 cubic yards:** \$250/application
 - ii. **Equal to or more than 5,000 cubic yards:** \$450/application
- b. **Revegetation Bond:** \$1,000 plus 120% of the estimated cost to complete revegetation
- c. **Completion Bond:** 120% of the estimated cost to complete restoration

14) **Lot Line Adjustment:** \$300

15) **Low Impact Permit**

- a. **Residential:** \$300
- b. **Non-Residential:** \$500
- c. **Wind Turbine, Solar, Recycling Facility**
 - i. **Residential:** \$100
 - ii. **Non-Residential:** \$250 for the first acre, and \$100 per each additional acre
 - a. If the development parcel is less than one acre, the fee shall be \$250

16) **Plat Amendment:**

- a. **Administrative process:** \$300
- b. **Public Process:** \$400

17) **Preliminary Plan**

- a. **Residential:** \$750
- b. **Non-Residential:** \$800

18) **Preliminary Sub Plat**

- a. **Residential:** \$350
- b. **Non-Residential:** \$400

19) **Public Hearing Notification and Publication:** \$2.00/individual notice and actual cost of newspaper publication

20) **Road Vacation Petition:** \$425

21) **Sketch Plan**

- a) **Residential:** \$20/lot or unit
- b) **Non-Residential:** \$300

22) **SPA Plan**

- a. **Residential:** \$1,250
- b. **Non-Residential:** \$1,250

23) **Special Exception:** \$1,000

24) **Temporary Use Permit**

- c) **Residential:** \$250
- d) **Non-Residential:** \$350

25) **Weed Control Plan**

- a. **Weed Control Plan Review and Inspection (Grading Permits, Construction Plan Permits, Final Site Plan)¹** - \$400 per Plan (includes one plan review and four required inspections). Fee applies if:
 - i. Greater than ½ acre of disturbance; or
 - ii. Greater than 250 cubic yards of material imported or exported.
- b. Re-inspections: \$100 per inspection

Weed Control Fee (Excavation Permits): \$350 for up to one (1) acre of disturbance and \$200 per additional acre²

26) **Stormwater: Erosion Control and Small Municipal Separate Storm Sewers (MS4)**

a. **SWPPP Reviews**

- i. Residential > 1 acre: \$150
- ii. Residential < 1 acre (if part of a common plan of development): \$70
- iii. High Priority: \$150
- iv. Commercial > 1 acre: \$300
- v. Commercial < 1 acre: \$250

b. **SWPPP Monthly Inspections**

- i. Residential > 1 acre: \$75
- ii. Residential < 1 acre (if part of a common plan of development): \$60
- iii. High Priority: \$175
- iv. Commercial > 1 acre: \$100
- v. Commercial < 1 acre: \$75

c. **Long Term Stormwater Management Plan (5 year inspections)**

- i. Residential > 1 acre, part of current LTSWMP: \$400
- ii. Residential > 1 acre, NOT part of current LTSWMP: \$600
- iii. Residential < 1 acre, part of current LTSWMP: \$300
- iv. Commercial > 1 acre, part of current LTSWMP: \$700
- v. Commercial > 1 acre, NOT part of current LTSWMP: \$1000
- vi. Commercial < 1 acre, part of current LTSWMP: \$500

27) **Engineering Permit/Reviews:**

a) **Sites less than 1 acre:**

- i) \$200 per application
- ii) \$100 re-inspection fee

¹ fee does not apply to new single family dwellings or additions

² fee does not apply if all work is taking place on a paved surface

- iii) \$200 review fee per two reviews
 - b) **Sites of 1 acre or more:**
 - i) \$400 application + \$40/each additional acre
 - ii) 100 re-inspection fee
 - iii) \$400 review fee per two reviews
 - c) **Bond:** 120% of estimated cost to install and maintain
-

SUMMIT COUNTY BUILDING DEPARTMENT FEE SCHEDULE

(fees are based on cost per square foot)

- 1) **Building Valuations (for both commercial and residential structures):** Building fee valuation figures, as listed in the Building Safety Journal published by the International Code Council (ICC) and updated on a biannual basis are hereby adopted and shall, by this reference, be updated each February as adopted. This publication is available for inspection in the Summit County Building Department and on its website found at www.summitcounty.org.
- 2) **Building Permit Fees (both commercial and residential)**
 - a. Fees are calculated at a rate of 0.0075 (3/4 of 1%) of the construction valuation
 - i. **Minimum fee:** \$100 (fee covers the costs of one inspection)
- 3) **Plan Review Fees**
 - a. 65% of the applicable building permit fee (this fee may be waived if a plan review is not necessary, as determined by the Summit County Building Official)
- 4) **Alternative Energy Permits: These permits are separate from the permits issued for new construction. These permits include, but are not limited to, solar, hot water, photovoltaic, geo-thermal, and wind generated power.**
 - a. **Photovoltaic System:** \$700
 - b. **Geo-Thermal:** \$500
 - c. **Solar Hot Water:** \$250
 - d. **Wind Generator:** \$250
- 5) **Other Inspections and Fees**
 - a. **Inspections outside of normal office hours:** \$150 per hour (minimum of two hours)
 - b. **Re-Inspection fee assessed under the provisions of Chapter 1 of both the IBC and IRC:** \$100 per occurrence
 - c. **Additional plan review required by changes, additions, or revisions to approved plans:** \$100 per hour (minimum of one hour)
 - d. **Additional Inspection Fees as required:** \$100 per hour (minimum of one hour)
- 6) **Electrical utility meter upgrade or replacement Permit fee:** \$100
- 7) **Mechanical utility meter upgrade or replacement Permit fee:** \$100
- 8) **Plumbing utility meter upgrade or replacement Permit fee:** \$100
- 9) **Utah State Surcharge:** A 1% surcharge on all permits to be collected and remitted to the State of Utah as per UCA 15A-1-209., as amended
- 10) **Board of Appeals Application:** \$450
 - a. **Board of Appeals Legal Notice:** \$150 (if applicable)
 - b. **Notification and Publication:** \$2.00/individual mailed post card notice (if applicable)

11) Building Permit Extensions and Reinstatements:

- a. Permit extension (i.e. permit has not expired) requested more than 180 days from the last inspection or documented activity on the permit: \$100/hr. per hour to process request, if approved (minimum of 1 hour.)
- b. Permit reinstatement fee (i.e. permit has expired) if more than six months but less than 12 months has passed since last inspection or documented activity): 1/2 of the original building permit fee but not less than \$100, if approved.

12) Plan Review Deposit (commercial, residential and agricultural)

- a. **New structures:** \$200 deposit (may be modified by the Building Official if no plan review is required or if a reduction is needed for structures that will be assessed a fee less than \$200). Plan review fees shall be credited towards the building plan review, once approved.
- b. **All other permits:** \$65 deposit (may be modified by the Building Official if no plan review is required).

PROVISIONS APPLICABLE TO COMMUNITY DEVELOPMENT DEPARTMENT, BUILDING DEPARTMENT, AND ENGINEERING DEPARTMENT FEES

1) Refunds of Fees

Community Development Department Fees and Engineering Department Fees

A refund may be given in an amount not to exceed fifty percent of the application fee or fees paid, when the application is withdrawn, in writing, prior to any of the following:

1. Issuance of any notice of public hearing or prior to begin placed on agenda of the County Manager, Planning Commission, ALJ Hearing, or County Council.
2. Completion of the review of any documents or plans submitted with the application.
3. An inspection or site visit requested by the applicant or performed by Staff.

Building Department

A refund may be given in an amount not to exceed eighty percent of the building permit fees paid, at the discretion of the Building Official, if work has not commenced on the permitted project and more than six months has not passed since the granting of the permit. Plan review fees are not refundable.

2) Additional Fees

In the event the Director of Community Development, Building Official, or County Engineer determines that a specific project requires additional resources (e.g. specialized consultant, special mapping, etc.) to review extraordinary conditions related to the development proposal, additional fees to cover the cost of these additional resources may be assessed to the applicant.

3) Double Fees

Any person, firm, corporation or any other entity who commences any development activity before obtaining the necessary permits shall be subject to double permit fees for the specified application. The payment of such double fee shall not relieve anyone from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein.

Summit County shall have the right to issue a stop work order in the event that development activity is commenced or continued without obtaining the necessary permits.

“Development Activity” as used herein includes any of the following activities requiring a permit:

- a) Change in use.
- b) Construction, clearing, filling, excavating, grading, paving, dredging, mining, drilling or otherwise significantly disturbing the soil of a site.
- c) Building, installing, enlarging, replacing or substantially restoring a structure, impervious surface, or central water system and including the long term storage of materials.
- d) Erection of a sign.
- e) Alteration of a historic property for which authorization is required under this title.
- f) Any activity increasing the need for parking or generating additional traffic.
- g) Construction, elimination or alteration of a driveway onto a public road.
- h) Demolition of existing structures.

4) Fee Waivers For The Construction or Rehabilitation of Moderate-Income Housing

To incentive the development of moderate income housing within the County, both the Eastern Summit County General Plan and the Snyderville Basin General Plan (individually a “Plan” and together the “Plans”) have identified a desire to waive construction related fees that are otherwise generally imposed by the County for the construction or rehabilitation of moderate income housing.

Moderate income housing, as that term is defined in both Plans, may be eligible for waivers of building department and planning department application and permit fees. The waivers may apply to moderate income housing units and/or lots, and shall not apply to market rate units. Moderate income housing units may be granted waivers as outlined below, up to the full amount of fees actually applied:

1. A waiver of up to fifty percent (50%) of the fees for each unit targeting low income households (as defined by the Department of Housing and Urban Development, which is 50% - below 80% of the Area Median Income for the applicable Plan district)
2. A waiver of up to seventy five percent (75%) of the fees for each unit targeting very low income households (as defined by the Department of Housing and Urban Development, which is 30% - below 50% of the Area Median Income for the applicable Plan district)
3. A waiver of up to one hundred percent (100%) of the fees for each unit targeting extremely low income households (as defined by the Department of Housing and Urban Development, which is below 30% of the Area Median Income for the applicable Plan district)

Prior to construction, an applicant shall submit an application to the appropriate county department, containing the following:

1. A site plan showing the total number of units in the development, and identifying the moderate income housing units.
2. A summary outlining the sales and/or rental prices of each individual moderate income housing unit.
3. Nonprofit developers shall be granted a waiver of any waived fees up front.

For profit developers shall post a cash bond, post a surety bond, or provide an irrevocable letter of credit for all required fees; any waived amount shall be released to the developer upon project completion, and unwaived fees paid to the appropriate department.

The final decision concerning the approval of fee waiver applications shall be made by the county manager.

5) Review and Revision of Fee Schedule

The Community Development Department and Engineering Department shall review the fee schedule every two (2) years and recommend revisions to the fee schedule to ensure that the fees cover the actual cost of processing applications, but in no case exceeds that amount. In no case shall there be longer than a five (5) year period without the review and recommendation of the Community Development Department regarding necessary changes to the fee schedule.