



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 N. MAIN ST., COALVILLE, UT, 84017

WEDNESDAY, JANUARY 3, 2024

Meeting also conducted via Zoom.

1. **Closed Session - Litigation (2:33 PM)**

Tonja B Hanson made a motion to enter closed session to discuss litigation. (2:33 PM). Canice Harte seconded, and all voted in favor, (5-0).

Council Members Armstrong, Robinson, Harte, Hanson, and Stevens, along with Manager Shayne Scott, Deputy Manager Janna Young, Executive Assistant Annette Singleton, Personnel Manager David Warnock, Attorney Margaret Olson, Chief Civil Deputy Attorney Dave Thomas, Civil Deputy Attorney Helen Strachan, and Civil Deputy Attorney Lynda Viti discussed litigation in closed session.

Malena Stevens made a motion to leave closed session to discuss litigation and enter into open session. (4:10 PM). Canice Harte seconded, and all voted in favor, (5-0).

Move to Council Chambers (4:10 PM)

2. **Consideration of Approval (4:14 PM)**

Roger Armstrong
Malena Stevens
Tonja B Hanson
Christopher Robinson

Stephanie Poll
Eve Furse
Chase Black
Shayne Scott

Canice Harte

Janna Young
Karen West
Margaret Olson
Annette Singleton
Amy Jones

- 1) ***Pledge of Allegiance*** (4:15 PM)
- 2) ***Consideration and appointment of 2024 Council Chair and Vice Chair*** (4:15 PM)

Council Chair Armstrong recapped the 2023 year for Council.

Canice Harte made a motion to nominate Malena Stevens Council Chair. (4:18 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

Roger Armstrong made a motion to nominate Tonja Hanson Council Vice Chair. (4:18 PM). Canice Harte seconded, and all voted in favor, (5-0).

- 3) ***Approval of Summit County Council 2024 Annual Notice of Scheduled Meetings*** (4:19 PM)

Attachment: Cover Page

Attachment: 2024 Notice of Scheduled Meetings.doc

Roger Armstrong made a motion to adopt the Summit County Council 2024 Annual Notice of Scheduled Meetings. (4:21 PM). Canice Harte seconded, and all voted in favor, (5-0).

- 4) ***Discussion and approval of Council 2024 committee assignments*** (4:22 PM)

Attachment: 010324 Committee Assignments Discussion.pdf

Attachment: Cover Page

Canice Harte made a motion to approve the Council 2024 committee assignments as discussed. (4:36 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

Council Chair Stevens proposed changed committee assignments. Council Members asked questions and discussed assignments. Manager Shayne Scott provided input. Assignments were made.

Attachment: 2024 Council Committee Assignments

- 5) ***Discussion and action regarding a Discretionary Tax Abatement for Leslie Saunders, Parcel KE-A-90; Stephanie Poll*** (4:53 PM)

Attachment: Cover Page

Attachment: Discretionary Tax Abatement Request, Saunders, Parcel KE-A-90.pdf

Attachment: Assessor Staff Report, Saunders, Parcel KE-A-90.pdf

Karen West, Assessing Tech, introduced the requested abatement.

Leslie Saunders provided an explanation of her request for discretionary tax abatement. (4:54 PM)

Council Members asked questions. (4:58 PM)

Tonja B Hanson made a motion to deny a Discretionary Tax Abatement for Leslie Saunders, Parcel KE-A-90. (5:17 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

- 6) ***Discussion and action regarding a Discretionary Tax Abatement for David Packham, Parcels SG-B-75 and PKM-3-25; Stephanie Poll (5:20 PM)***

Attachment: Cover Page

Attachment: Discretionary Tax Abatement Request, Packham, SG-B-75 and PKM-3-25.pdf

Attachment: Assessor Staff Report, Packham, SG-B-75 and PKM-3-25.pdf

David Packham explained the background of his request for abatement. (5:21 PM)

Karen West, Assessing Tech, and Stephanie Poll, Assessor, provided input. Council Members asked questions and commented.

Canice Harte made a motion to deny a Discretionary Tax Abatement for David Packham, Parcels SG-B-75 and PKM-3-25. Tonja B Hanson seconded, and all voted in favor, (5-0).

- 7) ***Discussion and action regarding a Discretionary Tax Abatement for James Vanderwest, Parcel IRH-FS-F-1; Stephanie Poll (5:42 PM)***

Attachment: Cover Page

Attachment: Discretionary Tax Abatement Request, Vanderwest, Parcel IRH-FS-F-1.pdf

Attachment: Assessor Staff Report, Vanderwest, Parcel IRH-FS-

F-1.pdf

Stephanie Poll, Assessor, provided background on the request.

James Vanderwest told Council why he was making the request. (5:45 PM) Lora Alexander is the property manager for Mr. Vanderwest and supported his request with her personal observations.

Council Members asked questions and commented. (5:52 PM)

Roger Armstrong made a motion to grant a Discretionary Tax Abatement for James Vanderwest, Parcel IRH-FS-F-1 for \$1,693.52. Canice Harte seconded, and all voted in favor, (5-0).

3. **Public Input (6:00 PM)**

Council Chair Stevens opened the meeting for Public Input.

No one appeared to comment.

Council Chair Stevens closed the meeting for Public Input.

4. **Consideration of Approval Cont'd**

8) ***Council Minutes dated January 24, 2023, January 25, 2023, April 19, 2023, December 13, 2023, and December 27, 2023*** (6:00 PM)

Attachment: Cover Page

Attachment: SCC Draft Minutes 01-24-23.docx

Attachment: SCC_Draft_Minutes_04-19-23.pdf

Attachment: SCC_Draft_Minutes_12-13-23.pdf

Attachment: SCC Draft Minutes 01-25-23.pdf

Attachment: SCC Draft Minutes 12-27-23.pdf

Canice Harte made a motion to approve Council Minutes dated January 24, 2023. Roger Armstrong seconded, and all voted in favor, (5-0).

Roger Armstrong made a motion to adopt Council Minutes dated April 19, 2023. Council Member Harte abstained. Tonja B Hanson seconded, and all voted in favor, (4-0).

Roger Armstrong made a motion to adopt Council Minutes dated December 13, 2023. Canice Harte seconded, and all voted in favor, (5-0).

Roger Armstrong made a motion to adopt January 25, 2023.

Tonja B Hanson seconded, and all voted in favor, (5-0).

Roger Armstrong made a motion to adopt Council Minutes dated December 27, 2023. Tonja B Hanson seconded, and all voted in favor, (5-0).

9) ***Council comments*** (6:03 PM)

Canice Harte provided an update on his activities on behalf of the County. (6:03 PM)

Tonja B Hanson acknowledged that the State gave the Summit County Libraries a Quality Library Award. (6:07 PM)

Christopher Robinson provided an update on his activities on behalf of the County. (6:07 PM)

10) ***Manager comments*** (6:09 PM)

Manager Shayne Scott shared updates with Council about activities at the County.

Margaret Olson, Attorney, recognized Trish Cassell, Chief Deputy Prosecutor, who announced her retirement from the office.

Eve Furse, Clerk, provided information about candidate filing and party affiliation.

Janna Young, Deputy Manager, responded to questions raised by Council Members.

5. **Convene as the Board of Equalization** (5:50 PM)

Christopher Robinson made a motion to convene as the Board of Equalization. Tonja B Hanson seconded, and all voted in favor, (5-0).

Canice Harte recused himself from the consideration following the vote to convene.

1) ***Discussion and approval of 2023 stipulations; Cindy Keyes, Chase Black, and Stephanie Poll*** (5:50 PM)

Attachment: Cover Page

Attachment: Staff Report-BOE Adjustments 010324.pdf

Roger Armstrong made a motion to approve the 2023 stipulations contained in the packet. Council Member Harte recused and left the meeting. Christopher Robinson seconded, and all voted in favor, (4-0).

Roger Armstrong made a motion to dismiss as the Board of Equalization and reconvene as the County Council. Council Member Harte was no longer present.. Christopher Robinson seconded, and all voted in favor, (4-0).

6. Adjournment

Roger Armstrong made a motion to adjourn. Tonja B Hanson seconded, and all voted in favor, (4-0).



Malena Stevens, Chair



Eve Furse, Clerk