

MEETING NOTICE
of the Snyderville Basin Cemetery District

NOTICE is hereby given that the Snyderville Basin Cemetery District Board of Trustees will meet at the anchor location of the Richins Building 1885 Ute Blvd, Park City, UT 84098 on Wednesday, March 6, 2024, at 9.00 AM.

To participate in the meeting: Join Zoom:

<https://summitcountyut.zoom.us/j/7079146500?pwd=WUFSYmpwUE5iYnNreGh1NWVBbVZLZz09>

Meeting ID: 707 914 6500

Passcode: 010124

Or dial: 1 669 900 9128 US

Members of the Committee may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Amy Jones at 435-336-3042.

Agenda

1. Call to order.
2. Roll call.
3. Discussion and possible action on draft minutes of February 7, 2024, meeting.
4. Feedback on District's newly launched website: <https://www.summitcounty.org/2401/Snyderville-Basin-Cemetery-District>
5. Sub-committee Reports: Progress reports
 - A. Community Outreach: Interfaith Council and Public Questionnaires
 - B. Planning and Design: Evaluation of Sites
 - C. Finance and Operations: Report on meetings with Heather Todd of Park City Cemetery and Dan Cable of EDA Land Planning.
6. Discussion of recent letter from County Manager, Shayne Scott, re. interim financing
7. Revisiting Goals for 2024 with limited resources.
8. Report from Dan re. Utah Association of Cemeteries and Parks.
9. Agenda items for next meeting
10. Adjournment

SNYDERVILLE BASIN CEMETERY DISTRICT BOARD OF TRUSTEES
MINUTES

RICHINS BUILDING, ROOM 133
1885 UTE BLVD, PARK CITY, UT 84017
WEDNESDAY, FEBRUARY 7, 2024
Meeting also conducted via Zoom.

Board of Trustees in attendance:

Christa Cassidy (via Zoom)

Max Greenhalgh

Pete Gillwald (via Zoom)

Daniel Whitehurst

William Oshinsky

Ryan Stack, Deputy Summit County Attorney, also in attendance. Pamela Mansen (**via** Zoom) was also in attendance.

Meeting was called to order at 9:16 am by Max Greenhalgh. This is a meeting for the Snyderville Basin Cemetery District Board of Trustees (the "Board").

Max Greenhalgh took the roll call: Max, Christa Cassidy, Pete Gillwald, and Daniel Whitehurst were present. William Oshinsky arrived at about 9:20 am.

Attached hereto is the Agenda for this Meeting.

The Board unanimously approved the January 3, 2024, minutes.

The Board discussed the proposed public questionnaire. Christa mentioned that she did not believe there was a need for Board approval, but would like Board input on the draft questionnaire. Christa offered to be the point of contact for questionnaire responses.

Bill offered to follow up with the Interfaith Council. We have received one response to the questionnaire, from Dan Freifeld. If Council members have not yet responded, we will be asking them to complete the questionnaire at their next meeting. .

Pete is meeting with Cheryl Fox on February 14 to discuss sites. Pete mentioned a parcel between the UOP and Dakota Pacific sites. Pete does not believe there is an opportunity for a cemetery site on the Dakota Pacific site.

Pete discussed the Cline Dahle parcel, but this is apparently noisy. There is a possibility of a buffer between the highway and the site.

Max discussed Finance and Operations. He met with the County Council and the County Manager. The County Treasurer is concerned about the County making a loan before the District has borrowing capacity. They have asked the District for a more detailed budget. Dan indicated that he believed there was willingness all around to support financial assistance to the District. Max and Dan are to set up a status meeting with the County.

The Board discussed reducing the frequency of meetings from twice a month to once a month. A motion to amend the calendar to meet on the first of the month at 9am and strike all other meetings from our calendar was made. Pete seconded. The motion was amended to publish a new calendar and include it on our website. The motion passed unanimously.

Dan mentioned that he is planning to attend the Cemetery Association meeting in March. Max said he may attend.

The Board discussed the next meeting Agenda, to include:

- Circulation of the survey
- Interfaith Council results
- Subcommittee reports
- A more detailed budget

Discussion of when the District website going live was made. Christa will speak with the County IT person but believes that it is currently live.

Dan made a motion to adjourn the meeting. Bill seconded. Passed unanimously.

Meeting adjourned at 9:50am.

Shayne Scott

Wed, Feb 28, 10:40AM (2 days ago)

to Brian, Matt. me

Max,

I will be honest with you; I am at a loss. I have looked at this from every conceivable angle, have spoken to staff, including legal, and I don't see a way to front these funds this year. Cemetery does not qualify for RAP Cultural or Restaurant Tax. I am open to ideas or suggestions, and I think the council wants to help.

Could the SSD get a loan from another organization? Matt Leavitt is going to think about this too and also he and Brian Baker with Zions Bank are speaking soon about another matter and he said he would bring this idea up with Brian and report back to us.

Can you remind me how much you think you need in 2024? \$40K?

**Max Greenhalgh** <max.greensbcd@gmail.com> Thu, Feb 29, 3:48PM (8 hours ago)

to Shayne

Hello Shayne:

Thanks for getting back to me. I appreciate your frankness!

Due to the difficulty coming up with funds, we will focus primarily on analyzing the possible cemetery sites this year. It is our goal to identify three sites by mid-Summer and select a final site by early Fall. To adequately evaluate the sites, we may need up to \$25k. Can you find grant or discretionary funds for any of that amount? We would be grateful!

Thanksforyourefforts,Shayne!

Max